



**ARRL** The national association for  
**AMATEUR RADIO**<sup>®</sup>

Advancing the art, science, and enjoyment of Amateur Radio

ADVOCACY

MEMBERSHIP

PUBLIC SERVICE

EDUCATION

TECHNOLOGY

## FORMAL NOTICE OF ANNUAL MEETING – January 18, 2019

ALL OFFICERS, DIRECTORS and VICE DIRECTORS:

In compliance with the requirements of the Articles of Association and the relevant provisions of the Bylaws, the 2019 Annual Meeting of the Board of Directors of The American Radio Relay League, Incorporated, is hereby called for **9:00 A.M. Eastern Daylight Time, Friday, January 18, 2019**, at the Hartford/Windsor Airport Marriott at 88 Day Hill Rd., Windsor, Connecticut.

There will be an all-day orientation session for newly elected Directors and Vice-Directors on **Wednesday January 16<sup>th</sup>** at ARRL Headquarters. Those who will be participating in the orientation sessions should plan on arriving in CT on Tuesday January 15<sup>th</sup>. Specific details of that day will be sent to participants in early January.

Arrangements have been made for a group dinner on Thursday evening January 17<sup>th</sup>: attitude adjustment at 5:30 P.M. and dinner at 6:30 P.M. Other group meals are Friday and Saturday lunch and afternoon breaks, and Friday reception/dinner. Breakfasts will be reimbursed by the League. Note that there will be a cash bar, not an open bar, prior to the dinners. Purchases from the cash bar are not reimbursable. We expect the meeting will conclude by 5:00 P.M. on Saturday.

Honorary Vice Presidents, Directors Emeritus, past Presidents, and past Directors are invited to attend in observer status at personal expense. Vice directors are authorized to attend with expenses charged to the Board Meeting account.

**Expenses related to Board Meeting attendance and travel will only be reimbursed for Thursday through Sunday.** Should your membership on a committee require you to arrive earlier to attend a meeting of that committee, the additional expenses will be charged to the appropriate committee account. Cash advances are available upon request for those traveling at League expense.

Transportation from and to Bradley International Airport will be provided by Marriott. There is a Marriott courtesy phone located in the baggage claim area. An accommodation form accompanies this Notice; please return the form or respond by email by **Friday, December 21st** to Carla Pereira, KC1HSX, at HQ: [cpereira@arrl.org](mailto:cpereira@arrl.org). Accompanying spouses are invited to attend lunch and dinner with the Board family.

The tentative agenda for the meeting will be circulated with the formal meeting notification in December. All written reports should be emailed to Carla Pereira at [cpereira@arrl.org](mailto:cpereira@arrl.org) no later than **Thursday January 3, 2019** to allow time for preparation of the Board books.

To qualify for the two-thirds voting standard to approve changes or amendments to the Articles of Association and By-Laws, any proposal to do so must be received by the Secretary by **Wednesday December 19, 2018**. Any proposals received after that date will be subject to a three-fourths majority vote for approval.

■ Rick Roderick, K5UR  
President

■ Gregory P. Widin, KØGW  
First Vice President

■ Bob Vallio, W6RGG  
Second Vice President

■ Jay Bellows, KØQB  
Vice President International Affairs

■ Howard E. Michel, WB2ITX  
Chief Executive Officer

■ Diane Middleton, W2DLM  
Chief Financial Officer

■ Rick Niswander, K7GM  
Treasurer

■ Barry J. Shelley, N1VXY  
Secretary

ARRL Headquarters, 225 Main Street, Newington, Connecticut, USA 06111-1400

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AMERICAN RADIO RELAY LEAGUE, INC.— International Secretariat of the International Amateur Radio Union

It is requested that insofar as possible, motions to be submitted at the meeting be prepared in advance in writing so that a copy can be handed to the Secretary at the time of presentation. It is important that the motion as handed to the Secretary be the same as that submitted for Board consideration. While we will have word-processing and duplicating capability at the meeting site, this should not replace advance preparation. If you wish to have a proposed motion circulated in advance, either send it to me as soon as possible or post it on the Board's reflector.

Please also note Standing Order 30: "Each Director offering a motion requiring the expenditure of funds for implementation shall include with the motion his [or her] estimate of the costs involved and the suggested method of funding those costs."

Also note Minute 42 of the 2004 Annual Meeting: "Any motion to create or substantially modify a program or activity shall include documentation of the expected revenue and expense generated by the proposed program or activity."

Finally, meeting attendees are advised that the proceedings will be recorded electronically.

Sincerely,

A handwritten signature in black ink that reads "Barry J. Shelley, N1VXY". The signature is written in a cursive style.

Barry J. Shelley, N1VXY  
Secretary, ARRL