



ARRL The national association for
AMATEUR RADIO[®]
Advancing the art, science, and enjoyment of Amateur Radio

ADVOCACY

MEMBERSHIP

PUBLIC SERVICE

EDUCATION

TECHNOLOGY

ADVANCE NOTICE OF ANNUAL MEETING – November 28, 2017

ALL DIRECTORS:

In compliance with the requirements of the Articles of Association and the relevant provisions of the Bylaws, the 2018 Annual Meeting of the Board of Directors of The American Radio Relay League, Incorporated, is hereby called for 9:00 A.M. Eastern Daylight Time, Friday, January 19, 2018, at the Hartford/Windsor Airport Marriott at 88 Day Hill Rd., Windsor, Connecticut.

Arrangements have been made for a group dinner on the Thursday evening preceding: attitude adjustment at 5:30 P.M. and dinner at 6:30 P.M. Other group meals are Friday and Saturday lunch and afternoon breaks, and Friday reception/dinner. Breakfasts will be reimbursed by the League. **Note that there will be a cash bar, not an open bar, prior to the dinners. Purchases from the cash bar are not reimbursable.** We expect the meeting will conclude by 5:00 P.M. on Saturday.

Honorary vice presidents, directors emeritus, past presidents, and past directors are invited to attend in observer status at personal expense. Vice directors are authorized to attend with expenses charged to the Board Meeting account. Cash advances are available upon request for those traveling at League expense.

Transportation from and to Bradley International Airport will be provided by Marriott. There is a Marriott courtesy phone located in the baggage claim area. An accommodation form accompanies this Notice; please return the form or respond by email by **Friday, December 22nd** to Carla Pereira, KC1HSX, at HQ: cpereira@arrl.org. Accompanying spouses are invited to attend lunch and dinner with the Board family.

The tentative agenda for the meeting is being circulated with this notification. All written reports should be emailed to Carla Pereira at cpereira@arrl.org no later than **Thursday January 4, 2018** to allow time for preparation of the Board books.

To qualify for the two-thirds voting standard to approve changes or amendments to the Articles of Association and By-Laws, any proposal to do so must be received by the Secretary by **Wednesday December 20, 2017**. Any proposals received after that date will be subject to a three-fourths majority vote.

It is requested that insofar as possible, motions to be submitted at the meeting be prepared in advance in writing so that a copy can be handed to the Secretary at the time of presentation. It is important that the motion as handed to the Secretary be the same as that submitted for Board consideration. While we will have word-processing and duplicating capability at the meeting site, this should not replace advance preparation. If you wish to have a proposed motion circulated in advance, either send it to me as soon as possible or post it on the Board's reflector.

Please also note Standing Order 30: "Each Director offering a motion requiring the expenditure of funds for implementation shall include with the motion his [or her] estimate of the costs involved and the suggested method of funding those costs."

Also note Minute 42 of the 2004 Annual Meeting: "Any motion to create or substantially modify a program or activity shall include documentation of the expected revenue and expense generated by the proposed program or activity."

Finally, meeting attendees are advised that the proceedings will be recorded electronically.

Sincerely,

Tom Gallagher, NY2RF
Secretary, ARRL

■ Rick Roderick, K5UR
President

■ Gregory P. Widin, K0GW
First Vice President

■ Brian Milesosky, N5ZGT
Second Vice President

■ Jay Bellows, K0QB
Vice President International Affairs

■ Tom Gallagher, NY2RF
Chief Executive Officer
Secretary

■ Barry J. Shelley, N1VXY
Chief Financial Officer

■ Rick Niswander, K7GM
Treasurer

ARRL Headquarters, 225 Main Street, Newington, Connecticut, USA 06111-1494

Telephone: 860-594-0200 ■ FAX: 860-594-0259 ■ www.arrl.org

AMERICAN RADIO RELAY LEAGUE, INC.— International Secretariat of the International Amateur Radio Union