

ARRL - The National Association for Amateur Radio

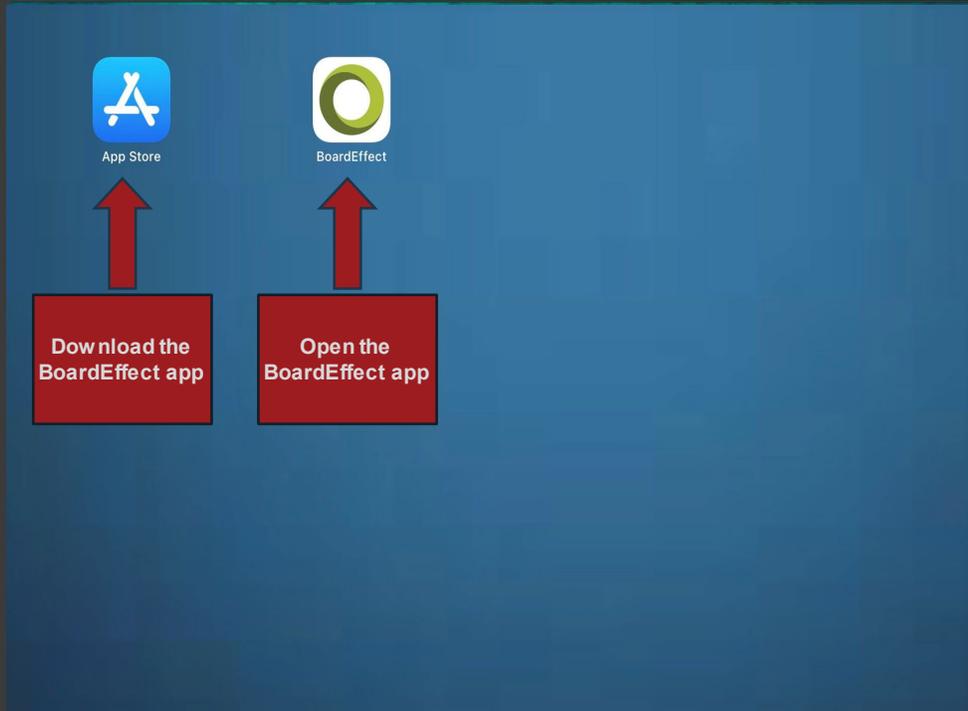
Accessing BoardEffect – Mobile Device App

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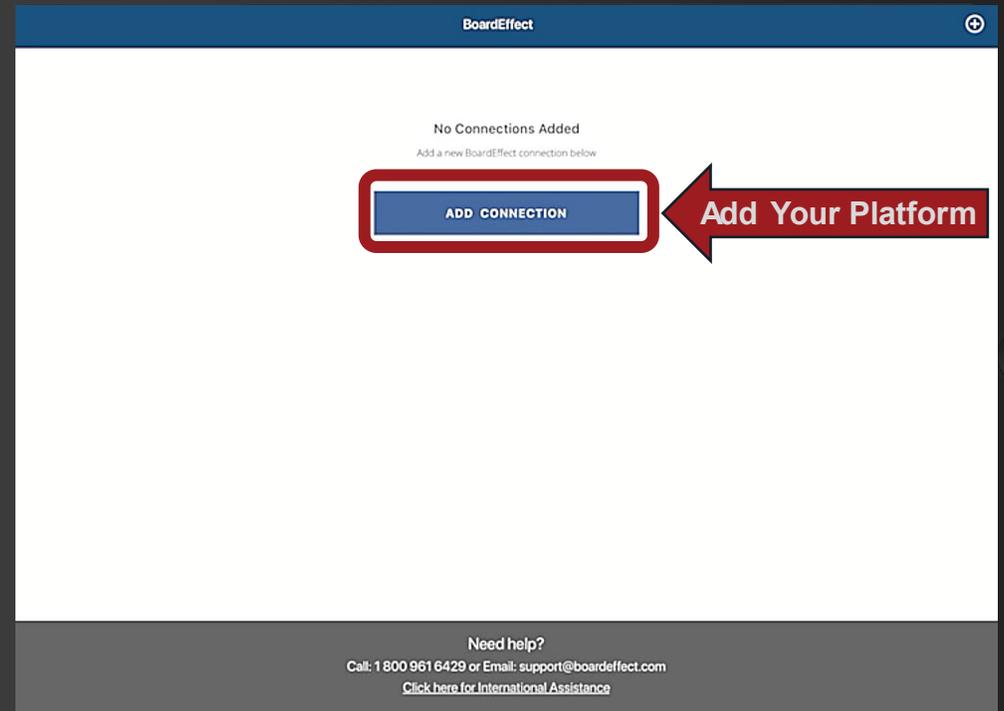
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Download and open the free BoardEffect App



Open the
BoardEffect App

Add your connection to authorize your device



Take this step on first use of app only!

Enter platform URL address to add connection

New BoardEffect Connection

Enter the domain of your portal connection.

arri .boardeffect.com

CANCEL SUBMIT

A one-time mobile device authorization is required prior to your first login to the BoardEffect App.

Enter login credentials to authorize device

BoardEffect Login

Please enter your password in the box below. Click "Authorize Your Device" to allow this device to connect to your BoardEffect account.

username

AUTHORIZE YOUR DEVICE

If this is your first login, enter your **username & first login password** (provided by your BoardEffect System Administrator) and you'll be prompted to enter a new, confidential password.

Platform will now display on connections page

ARRL - The National Association for Amateur Radio
username@yourorganization.boardeffect.com

Tap to open your platform

If this is your first login,
you'll now be prompted to change your password

Need help?

Call: 1800 961 6429 or Email: support@boardeffect.com
[Click here for International Assistance](#)

Login to the
BoardEffect App

Enter password to login to the app

< Login

Enter password to access this portal.

username (will already be entered)

***** Enter password

LOGIN Tap here

FORGOT PASSWORD

Reset your password

If this is your first login, enter your new password

BoardEffect Home Page

The screenshot shows the BoardEffect Home Page with several key sections and callouts:

- Navigation:** A blue header bar contains a hamburger menu icon (labeled "Open Navigation Panel"), the "BoardEffect BoardEffect Client Services Team" logo, and a "News & Announcements" link.
- Welcome:** A "Welcome" message with a date "Updated: March 8, 2021".
- Video Tutorials:** A section titled "WATCH THE VIDEOS BELOW FOR A BRIEF REVIEW ON ACCESSING MEETING INFORMATION AND MATERIALS" featuring three video thumbnails: "Using the BoardEffect Web Platform", "Authorizing Your Mobile Device", and "Using the BoardEffect Mobile App".
- News:** A "News" section with articles such as "Coming soon – BoardEffect iOS v.7.4.0" and "2021 Board Meeting Schedule Board of Directors".
- My Upcoming Events:** A section for "My Upcoming Events" featuring a calendar for December 28th (Tuesday) and a "December 2021 Board of Directors Meeting" (Virtual Meeting via Zoom, Tuesday, 12/28/2021 5:00PM - 7:00PM Eastern Time). It includes an RSVP section with options: "In Person", "Virtual" (selected), "Maybe", and "Decline".
- Footer:** A navigation bar with links for "Book", "Resource", "Join Meeting", and "Export to Calendar".
- Right Sidebar:** A vertical sidebar with icons for "Approvals", "Search", and "Help & Knowledge Base".

Open Navigation Panel

News & Announcements

Approvals

Search

Help & Knowledge Base

Next 5 Meetings & Other Events

Additional Meeting/Event Details

Meeting Book & Other Materials

Copy meeting to personal calendar

Navigation Panel

The screenshot shows the BoardEffect mobile app interface. At the top, the header displays the BoardEffect logo and 'BoardEffect Client Services Team'. Below the header, the user's name 'BoardEffect Client Services Team' and email 'bmember@email.com' are visible. A navigation menu is open on the left side, listing several options: Home, Board of Directors, Executive Committee, Governance Committee, Libraries, Directory, Board Member, Settings, and Sign Out. Four red arrows point from the menu items to callouts: 'Return to Home Page' points to 'Home', 'Library & Directory' points to 'Libraries', 'View Your Profile' points to 'Board Member', and 'Edit Personal App Settings' points to 'Settings'. The background of the app shows a 'News' section with articles like 'Access Minutes From Previous Board Meetings' and 'Newly Release BE Features', and a '2021 Board Meeting Schedule' section. The bottom of the screen shows the version 'V 7.5.0' and a 'View Privacy Policy' link.

BoardEffect
BoardEffect Client Services Team

BoardEffect Client Services Team
bmember@email.com

Home

Board of Directors

Executive Committee

Governance Committee

Libraries

Directory

Board Member

Settings

Sign Out

V 7.5.0

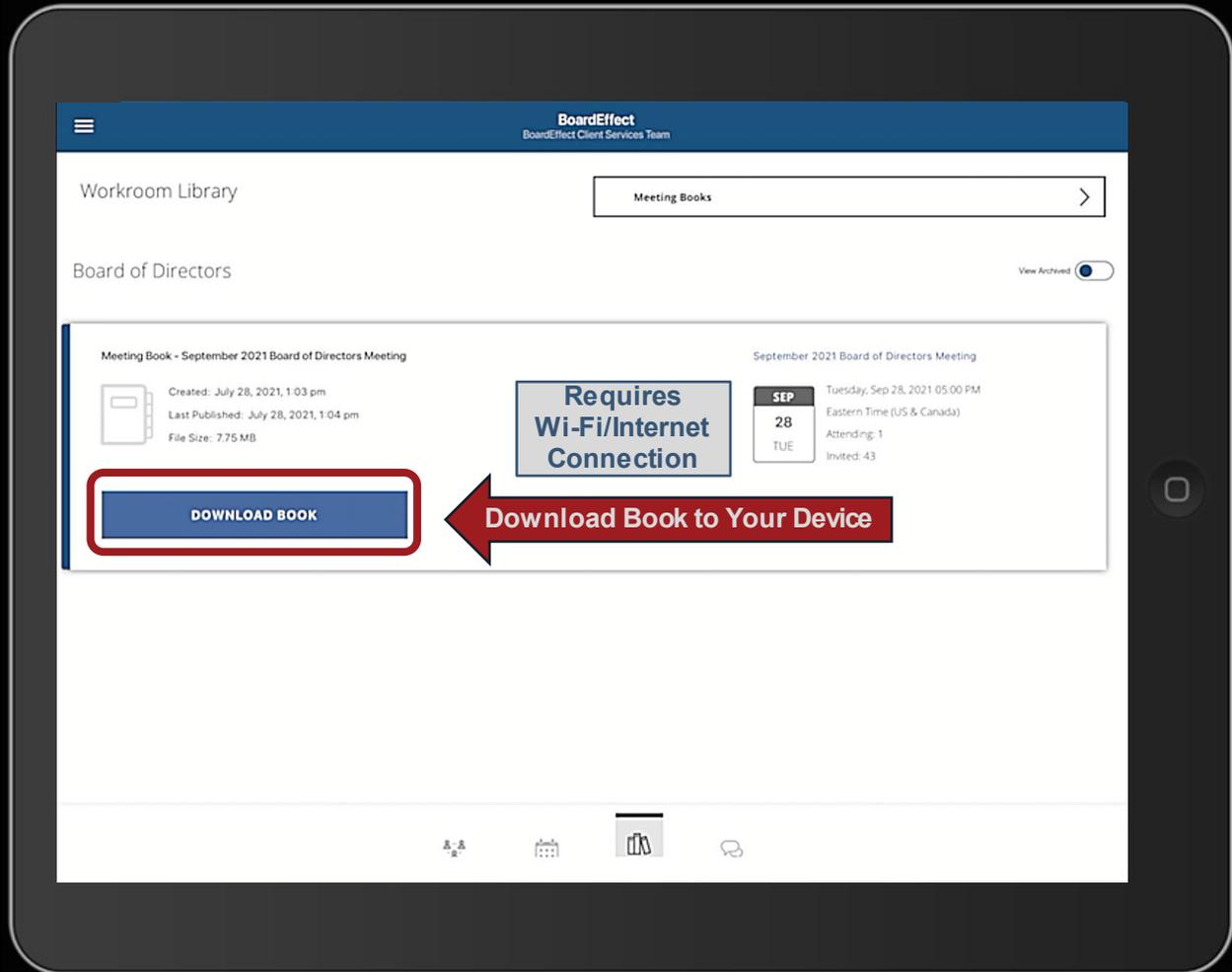
View Privacy Policy

Return to Home Page

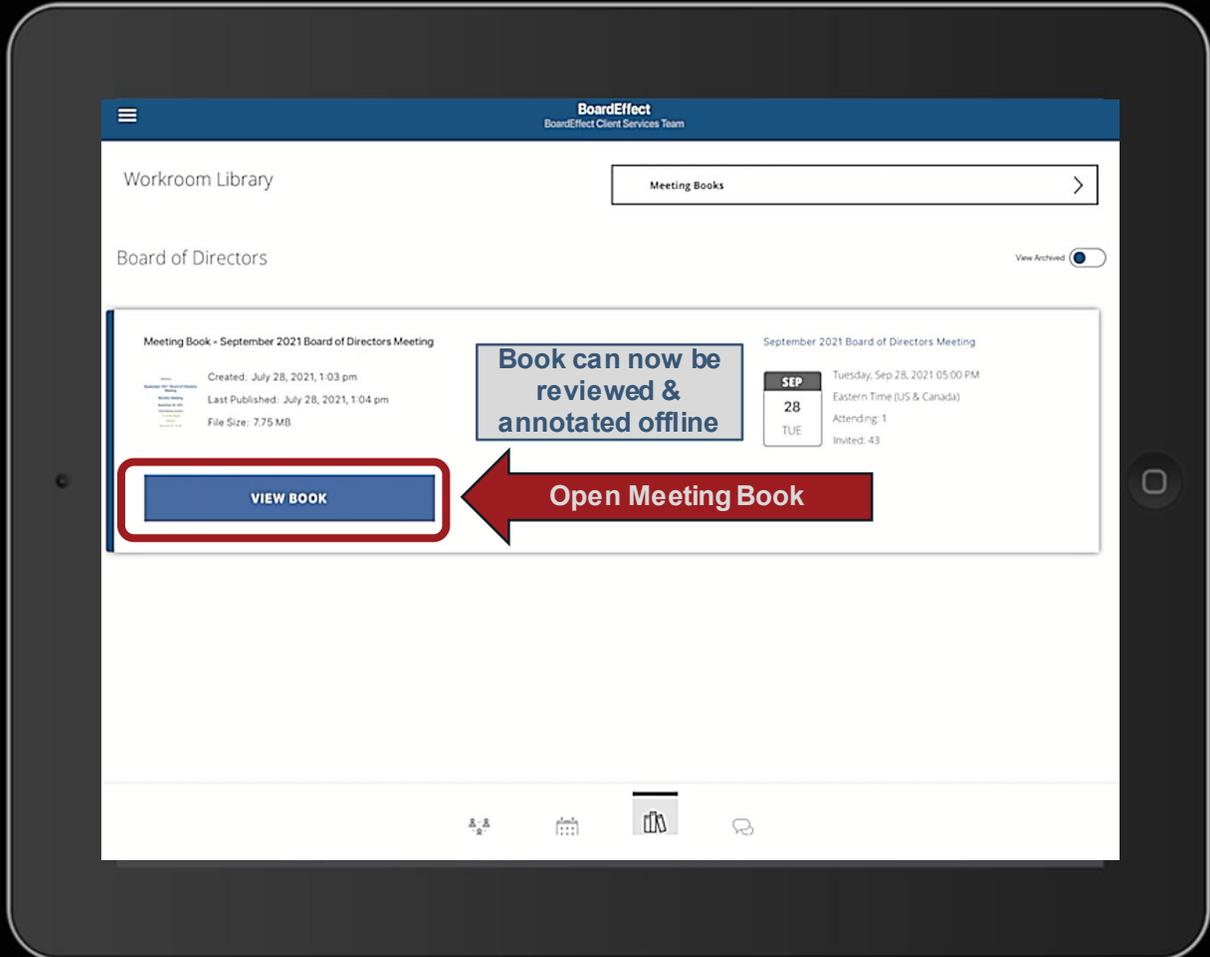
Library & Directory

View Your Profile

Edit Personal App Settings



“Download Book” while connected to Wi-Fi and you’ll be able to “View Book” and make annotations offline



Close Book



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Flip or Jump to Specific Page



Navigational
Agenda

Annotations
Toolbar



boardeffect.com

Easily Manage Board Information with BoardEffect

We've designed BoardEffect to work for your business throughout all elements of the Board Development cycle.



BoardEffect is the board management solution that drives efficiency, effectiveness, and engagement among directors, executives, and administrators.

BoardEffect, a Diligent company, supports the work of boards and committees comprised of external volunteers to support an organization's mission. BoardEffect works with a range of industries, including:

- Healthcare systems
- Nonprofits
- Foundations
- Educational institutions
- Financial institutions
- Private Companies

BoardEffect allows for easy management of board information, while also enabling board directors to fulfill their responsibilities of elevating organizational performance. BoardEffect is a collaborative solution that allows boards of directors and various working groups to securely access Board books and other documents to collaborate with other users electronically. Collaboration can include discussions, surveys, electronic voting, and more. The platform has unlimited storage and can be configured for private working groups.



Agenda/Outline

Annotations

Keyword Search

Call To Order

2021 Board Meeting Schedule

Approval of Minutes from Prior Meeting

Board of Directors Meeting Minutes

Senior Leadership Team Meeting Minutes

Speaker

BoardEffect Overview

Board Chair's Report

Monthly Update

Annual Report

Committee Reports

Executive Committee

Audit & Finance Committee

BoardEffect

boardeffect.com

Manage Board Information with BoardEffect

BoardEffect works for your business throughout the entire development cycle.



management efficiency, communication, and collaboration among administrators.

BoardEffect supports the needs of organizations of all sizes, from small businesses to large corporations.

BoardEffect allows for easy management of board information, while also enabling board directors to fulfill their responsibilities of elevating organizational performance. BoardEffect is a collaborative solution that allows boards of directors and various working groups to securely access board books and other documents to collaborate with other users electronically. Collaboration can include discussions, surveys, electronic voting, and more. The platform has unlimited storage and can be configured for private working groups.



Select annotation tool to take notes as you review the book

Tap when done making an annotation

Type a note on the page

Highlight Text

The document content from BoardEffect. At the top is the BoardEffect logo and the title 'Easily Manage Board Information with BoardEffect'. Below this is a paragraph: 'We've designed BoardEffect to work for your business throughout all elements of the Board Development cycle.' This is followed by a diagram with three circles: 'MEETING CYCLE' (containing 'Online board books', 'Scheduling', 'Approvals & tasks', 'Archives'), 'ANNUAL CYCLE' (containing 'Surveys & evaluations', 'Policy handbooks', 'Budget & audit', 'Compliance'), and 'DEVELOPMENT CYCLE' (containing 'Recruitment', 'Collaboration tools', 'Board orientation', 'Reporting'). Below the diagram is a highlighted text box: 'BoardEffect is the board management solution that drives efficiency, effectiveness, and engagement among directors, executives, and administrators.' To the right of this is another paragraph: 'BoardEffect allows for easy management of board information, while also enabling board directors to fulfill their responsibilities of elevating organizational performance. BoardEffect is a collaborative solution that allows boards of directors and various working groups to securely access board books and other documents to collaborate with other users electronically. Collaboration can include discussions, surveys, electronic voting, and more. The platform has unlimited storage and can be configured for private working groups.' At the bottom right, it says 'Page 8 of 57'.

Ask about this during the Q&A session!

Mobile Device App Annotation Tools

 **Sticky Note: Mark page & type note**

 **Shapes: Draw arrows**

 **Text Tools: Highlight Text**

 **Shapes: Draw lines**

 **Text Tools: Strikeout Text**

 **Shapes: Draw rectangle outline**

 **Text Tools: Underline Text - Wavy**

 **Shapes: Draw rectangle outline**

 **Text Tools: Underline Text - Straight**

 **Shapes: Draw rectangle outline**

 **Markup Tools: Write or draw on page**

 **Free Hand Pen: Write or draw on page**

 **Text Box: Type note directly on page**

 **Done: Complete note & make another**

 **Eraser**

 **Close Annotations Toolbar**

Annotation Editing Options

Style Delete Move Share

Answers to BoardEffect FAQ's

- **You will receive email notification of materials to review or actions to be taken**
- **Email notifications will come from your BoardEffect Administrator**
- **RSVP Response Requests can be answered without logging into BoardEffect**
- **Web platform and app mirror each other, with a few cosmetic differences**
- **App allows offline access to Meeting Books *(after download)***
- **Annotations are automatically saved and synchronized**
- **Annotations are private by default, but can be shared *(if enabled for your organization)***
- **Additional instructional resources are available in the Knowledge Base *(Under Help)***