



ARRL The national association for
AMATEUR RADIO®

Advancing the art, science, and enjoyment of Amateur Radio

- ADVOCACY
- MEMBERSHIP
- PUBLIC SERVICE
- EDUCATION
- TECHNOLOGY

June 16, 2021

FORMAL NOTICE OF SECOND MEETING

ALL DIRECTORS, VICE-DIRECTORS, and OFFICERS:

In compliance with the requirements of the Articles of Association and the relevant provisions of the Bylaws, the 2021 Second Meeting of the Board of Directors of The American Radio Relay League, Incorporated, is hereby called for 9:00 A.M. Eastern Daylight Time, Friday, July 16, 2021, at the Hartford/Windsor Airport Marriott at 88 Day Hill Rd., Windsor, Connecticut. We expect the meeting will conclude by 5:00 P.M. on Saturday.

MEALS: Arrangements have been made for a group dinner on Thursday evening July 15th at 6:30 PM, followed immediately by an informal session that all ODV are expected to attend. Dinner on Thursday and Friday will be preceded by an attitude adjustment hour at 5:30 P.M. Other group meals are Thursday lunch, Friday and Saturday lunch and afternoon breaks, and the Friday reception/dinner. There will be no food served at the morning break. Breakfasts will be reimbursed by the League. Note that there will be a cash bar, not an open bar, prior to the dinners. Purchases from the cash bar are not reimbursable. Accompanying spouses are invited to attend lunch and dinner with the Board family.

TRANSPORTATION: Complimentary transportation to and from Bradley International Airport will be provided by Marriott. Please use the Marriott courtesy phone located in the baggage claim area for service. An accommodation form accompanies this Notice; please return the form or respond by email by Friday, June 25th to Dee Methe, KC1MHN, at HQ: dmethe@arrl.org. On Thursday, July 15 there will be a coach bus to provide transportation to and from HQ for the grand re-opening. Exact pick-up and departure times will be communicated before the event.

EXPENSES: Vice Directors are authorized to attend with expenses charged to the Board Meeting account. Expenses are reimbursable beginning the day prior to the meeting, the days of the meeting and the day after the meeting. Cash advances are available upon request for those traveling at League expense. Honorary Vice Presidents, Directors Emeritus, past Presidents, and past Directors are invited to attend in observer status at personal expense.

BOARD PHOTOS: Due to pandemic restrictions, the annual Board photo that would have been taken in January will take place on Friday, July 16 at 10:30 AM. Any Officers, Directors or Vice Directors who have joined the Board since January 2020 will also have individual headshots taken on that day. Please wear a jacket/sport coat for these photos.

■ **Rick Roderick, K5UR**
President

■ **David Minster, NA2AA**
Chief Executive Officer
& Secretary

■ **Michael Raisbeck, K1TWF**
First Vice President

■ **Diane Middleton, W2DLM**
Chief Financial Officer

■ **Bob Vallio, W6RGG**
Second Vice President

■ **Rick Niswander, K7GM**
Treasurer

■ **Rodney Stafford, W6ROD**
International Affairs Vice President

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AMERICAN RADIO RELAY LEAGUE, INC.— International Secretariat of the International Amateur Radio Union

MATERIALS: You have all received invitations to access the Dropbox folder for the ARRL Second Annual Board Meeting with the most up-to-date versions of reports and meeting materials. Hard copies of Board books will NOT be distributed, but all materials can be printed directly from the Dropbox file at any time. All written reports should be emailed to Dee Methe at dmethe@arrl.org no later than **Tuesday, July 6** to allow time for review by all members of the ODV.

MOTIONS: To qualify for the two-thirds voting standard to approve changes or amendments to the Articles of Association and By-Laws, any proposal to do so must be received by the Secretary by **Wednesday June 16, 2021**. Any proposals received after that date will be subject to a three-fourths majority vote.

It is requested that insofar as possible, motions to be submitted at the meeting be prepared in advance in writing so that a copy can be handed to the Secretary at the time of presentation. It is important that the motion as handed to the Secretary be the same as that submitted for Board consideration. While we will have word-processing and duplicating capability at the meeting site, this should not replace advance preparation. If you wish to have a proposed motion circulated in advance, either send it to me as soon as possible or post it on the Board's reflector.

Please also note Standing Order 30: "Each Director offering a motion requiring the expenditure of funds for implementation shall include with the motion his [or her] estimate of the costs involved and the suggested method of funding those costs."

Also note Minute 42 of the 2004 Annual Meeting: "Any motion to create or substantially modify a program or activity shall include documentation of the expected revenue and expense generated by the proposed program or activity."

Finally, meeting attendees are advised that the proceedings will be recorded electronically.

Sincerely,



Carla Pereira, KC1HSX
Executive Manager