**ARRL OUTSIDE CHIEF INVESTMENT OFFICER (OCIO)**

**INTERVIEW FORMAT**

Each interview is scheduled for 2 hours with the candidate firm, followed by up to 30 minutes of post interview discussion among IMC members and ODV participants after the OCIO candidate leaves the meeting. Meetings will take place on ARRL’s Zoom account.

ODV participants who are not members of the IMC will be placed as guest participants in non-video and mute status. During the interview with the OCIO candidate, ODV guests can submit questions via the chat feature to IMC Chairman Morine. They will be reviewed for consideration during the final 30 minutes with the OCIO candidate.

**AGENDA TIMETABLE** (Times will be flexible to ensure full discussion)

0:00 – 0:05 IMC Chairman Morine will go through meeting rules and will make introductions of IMC members to OCIO firm representatives and vice versa. ODV guests will be introduced in live camera and audio mode, but will be placed in guest mode following introductions.

0:05 – 0:15 OCIO firm introductory remarks

0:15 – 1:00 OCIO firm responses to previously submitted questions, leading into questions from IMC members to OCIO candidate firms.

1:00 - 1:05 BREAK

1:05 – 1:15 Questions to IMC members from OCIO firm

1:15 – 1:30 Continuation of questions and follow-up from IMC members to OCIO firm

1:30 – 1:45 Questions from ODV members. When asking questions, ODV guests will be brought up by moderator in live video and audio. Once their questions are answered, they will be placed again in guest mode.

1:45 – 2:00 OCIO closing remarks.

2:00 – 2:30 OCIO candidate will be excused from the Zoom meeting. IMC members will then conduct post interview assessments. ODV guests will remain in guest mode, but will be invited to make comments following IMC member discussions.